

Setting Your Password for PWCS Students

Go to the PWCS Password site: <http://bit.ly/GFHSpass>

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Step 1

Answer the following questions to reset your password:

Username (Do NOT include the @pwcs-edu.org): *

Student Number: *

Birth Date (use MM/DD/YYYY and include slashes): *

Next

Powered by Identity Automation

Enter your User ID (first 6 letters of last name, first initial, middle initial)

Enter your Student ID number

Enter your birthday (MM/DD/YYYY)

Click Next

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Password Reset Policies

Choose a Policy

Student Password Reset

Next

Powered by Identity Automation

Select "Student Password Reset"

Click Next

Read the password requirements to set your password.

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Step 2

Update Your Password

Grades 3 -5 Password Policy

Passwords Requirements:

****Between 8 and 255 characters long****

Contain at least 1 upper case letter

Contain at least 1 lower case letter

Contain at least 1 number

Does not have to contain a special character

Restricted Words:

Helpdesk

Password

May not contain:

User ID

Email address

First name

Last name

Student Number

New Password

Verify Password

Next

Enter the password you'd like into both fields.

Click Next

WRITE DOWN YOUR PASSWORD. TAKE A PHOTO IF YOU HAVE A CELL PHONE.

You will need this password all year long.