

Gar-Field Senior High School

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Cherif Sadki, Ph.D., Principal

October 10, 2018

Dear Gar-Field Community:

As we start a new school year, we are writing to inform you of the rules regarding the attendance of your children.

Regular school/class attendance is required by Virginia state law and Prince William County School Board Regulation 724-1. Unexcused absences are a violation of Virginia state law. Information regarding what is an excused absence or excused tardy can be found in PWCS Regulation 724-1 or online in the Code of Behavior.

When a student violates the compulsory attendance law, parents/guardians are required by law to cooperate with school staff to resolve the student's truancy.

When a student has been absent, it is the parent or guardian's responsibility to provide a written excuse for their child and it is the child's responsibility to submit the written excuse to the school within three days of returning to school. Failure to submit a written excuse will result in the absence being recorded as unexcused. This excludes date specific doctor's notes which will always be accepted and excused.

Excessive excused absences – Students who accumulate ten or more excused absences can be required to provide a physician's excuse for further absences and failure to do so can result in the absences(s) being recorded as unexcused.

Regulation 724-1 mandates that students in grades 9-12 who miss 10 or more class periods in any one class for the year, excused or unexcused, will be placed on No Credit Status. At the tenth absence, the teacher will issue the student a No Credit Status letter and discuss options of making up his/her time. Failure to make up the assigned time will result in failure of the course, therefore, affecting the student's ability to graduate on time.

Additionally, excessive unexcused absences may result in further actions taken by the Prince William County School District to ensure compliance with law.

We are committed to helping each child meet their academic success. Your prompt attention to this letter would be greatly appreciated.

Sincerely



Cherif Sadki, Ph.D.